

RECRUITMENT NOTICE: WATERSHED EXECUTIVE

VANARAI is a 40-year-old NGO founded by PadmaVibhushan Dr. Mohan Dharia working for environment conservation and sustainable rural development. We are looking for dedicated individuals to join our team for the following position:

Location: Bhor Block of Satara District, Ashti Block of Beed, Jawahar Block of Palghar District, Vikramgad Block of Palghar District.

Travel: Field travel required; own two-wheeler with valid driving licence mandatory

About the Role: To lead the planning, execution, and monitoring of Watershed Development and Natural Resource Management (NRM) works on the ground. The role involves close coordination with community members, internal Agriculture, Social, MIS, and Project Management teams.

Key Responsibilities

- Supervise and execute watershed/NRM works following the ridge-to-valley approach, including area treatment, drainage line treatment, and water harvesting structures.
- Conduct site selection, field surveys, and technical measurements using instruments such as Total Station, Dumpy/Auto Level, and GPS
- Prepare activity-wise quantity estimates, cost estimates, and BOQs; verify contractor/vendor bills against field measurements
- Carry out daily supervision, quality control, and physical verification of ongoing and completed works
- Coordinate with vendors, and labour teams to ensure timely, quality execution
- Maintain accurate field, beneficiary, and activity data; manage MIS and progress documentation, including geo-tagged before/during/after photographs
- Prepare weekly and monthly field progress reports and work plans
- Liaise with farmers, villagers, Gram Panchayat, and relevant government departments; identify convergence opportunities with schemes like MGNREGA
- Conduct/Support baseline, endline, geohydrological surveys.

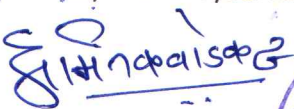
Required Qualifications & Experience

- B.E./B.Tech (Civil/Agricultural Engineering), Diploma (Civil), B.Sc./M.Sc. Agriculture or equivalent
- 3 to 4 years of relevant field experience in Watershed Development / NRM / Water Conservation
- Practical knowledge of soil & water conservation measures, groundwater recharge, and drainage/catchment concepts
- Working knowledge of MS Excel and MS Word & Google Workplace.
- Strong spoken Marathi; basic written/verbal English

Preferred Skills

- Experience with NGO/CSR/Government watershed or rural development projects, especially in drought-prone or tribal areas
- Familiarity with QGIS/ArcGIS/Google Earth, contour reading, and rate analysis
- Experience coordinating with Gram Panchayat/Sarpanch and government departments

Kindly mention your current & expected CTC & share your updated resume on: career@vanarai.org



Amit Wadekar
Secretary



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